Approved For Release 2011 : CIA-R 91-78 04698A060200010085-9

TRAINING ACTIVITIES

OFFICE OF LOGISTICS

Internal Training

During the month of February the following Logistics employees participated in OTR-conducted courses:

Intelligence Orientation Course

PD (Phase 1) (Phases 1 and 2)

25X1A9a

Writing Workshop (Basic)

SD

25X1A9a

Administrative Procedures

Planning Staff

25X1A9a

Operations Support Course (Phase 2)



25X1A9a

Budget and Finance Procedures



25X1A9a

External Training

25X1A

The following OL employees participated in external programs during February:



25X1A9a

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U. S. Navy Price Analysis and Contract Negotiation Course Naval Weapons Plant, Washington, D. C.

25X1A9a

Speeding Correspondence Course General Services Administration, Washington, D.C.

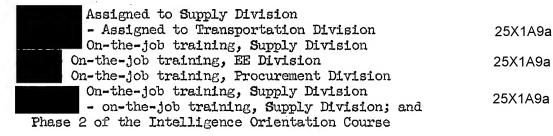
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3. Logistics Trainees

25X1A

The March schedules for Logistics Trainees are as follows:



4. Other Training

Five OL professional employees recently completed a Logistics Briefing Program conducted by the various divisions and staffs.